# Participatory Governance Committees

##  BUDGET COMMITTEE

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| **Mandate** | **Members (13) 2021-22** | **Meeting Schedule, etc.** |
| To identify resource allocation based on the mission, plans, and goals of the College as articulated in the Education Master Plan (EMP) and as developed and recommended by the Planning, Institutional Effectiveness and Accreditation (PIEAC) committee. Each member must also be a member of PIEAC. | **Administrators (4)**~~Coastline Pathways Lead or Designee~~ Dean, Institutional Effectiveness & Planning Dean, Instruction VP, Administrative Services VP, Student Services **Faculty (4)**Academic Senate President; Co-Chair of PIEAC Academic Senate Rep.-President-Elect Academic Senate Rep. Faculty CFE/AFT Rep. **Classified Senate (2)**Classified Senate President or Designee Classified Senate Rep.**CFCE (2)**CFCE Rep. CFCE Rep.**Student (1)**ASG Rep. Non-Voting Ex-Officio MemberDirector, Business Services VP, Instruction  | September – December/February – May2nd Wednesday 4th Wednesday as needed1:30 – 3:00 p.m.**Location**College Center**Co-chairs**Deborah Henry  dhenry@coastline.edu Christine Nguyen 241-6144**Committee Support**  Martha Tran-Nguyen 241-6145 |

## COLLEGE COUNCIL

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| **Mandate** | Members (11) 2020--21 | **Meeting Schedule, etc.** |
| To act on College committee and constituency recommendations, to foster College communication and information sharing, and to review overall College operations, ensuring decisions and recommendations support the College mission and goals. | **Administrators (4)**President VP, Administrative Services VP, Instruction VP, Student Services **Faculty (2)**Academic Senate President Academic Senate President – Elect **Classified Senate (1)**Classified Senate President or Designee **CFCE (1)**CFCE Rep.**Student (2)**ASG President or Designee ASG Rep. **Resource - as needed**Dean, Institutional Effectiveness & PlanningDirector, Marketing & PR Dean, ELD  | 2nd Tuesday4th Tuesday as needed9 – 11 a.m. **Location**College Center **Chair**Lori Adrian 241-6152**Committee Support** Laila Mertz 241-6153 |

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## COLLEGE PROFESSIONAL DEVELOPMENT & LEADERSHIP COMMITTEE

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| **Mandate** | Members (7)                                                2021-22 | **Meeting Schedule, etc.** |
| To create a culture of professional learning and development at Coastline, and provide opportunities for growth and advancement for all Coastline employees so that we may better serve our students.  | **Administrators (2)**Dean, Innovative Learning Director, Human Resources **Faculty (2)**Faculty Center Coordinator Flex Coordinator ~~Academic Senate Rep.~~~~Academic Senate Rep.~~**Classified Senate (1)**Classified Senate President or Designee ~~Classified Senate Rep.~~ **CFCE (1)** CFCE Rep. ~~CFCE Rep.~~ **Student (1)**ASG Rep. **Resource - as needed**Dean, Institutional Effectiveness & Planning (Aeron Zentner) | September  – December/February – May 1st Tuesdays (meet as needed)3 – 4:30 p.m.**Location**College Center**Co-chairs**Cheryl Chapman     906-5126Shelly Blair     241-6251**Committee Support**Joan Hayes      241-6206 |

## DIVERSITY, EQUITY, AND INCLUSION (DEI) COMMITTEE

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| **Mandate** | Members (14)                                                2021-22 | **Meeting Schedule, etc.** |
| The DEI Committee coordinates the planning and implementation of activities and initiatives for advancing the College’s work on diversity, equity, and inclusion. Consistent with the college mission and exemplifying the college’s broad commitment, the DEI Committee facilitates a coherent and consistent college approach to diversity, equity, and inclusion. The committee serves as a coordinating body for ensuring that college policies and practices are race-conscious, social justice focused, and rooted in equity in support of our students, staff, and faculty. The committee serves as an advisory committee to other governance committees, including PIEAC and College Council, related to diversity, equity, and inclusion. The committee supports college-wide efforts, including the State Chancellor’s Call to Action, and the implementation of the Student Equity and Achievement plan through the Student Equity and Achievement Workgroup. | **Administrators (4)**Director, Equity and Title IX Dean, Instruction (Rotation)Director, HR, PD Representative Director, Student Ldrshp & Global Engmnt **Faculty (4)**Equity ChampionEquity ChampionEquity ChampionDept. Chair – Psychology and Human Svcs.**Classified Senate (2)**Classified Senate Rep.Classified Senate Rep.**CFCE (2)**CFCE Rep.CFCE Rep.**Student (2)**ASG Rep.ASG Rep.**Resources - as needed**EOPS Representative, Distance Learning RepresentativeA&R Representative, Counseling RepresentativeMilitary/Veterans Representative | September  – December/February – May 4th Wednesday3 – 5 p.m.**Location**College Center**Co-chairs**Rene GutierrezErin Johnson**Committee Support**TBD |

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## FACILITIES, SAFETY & SUSTAINABILITY

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| **Mandate** | Members (13) 2021-22 | **Meeting Schedule, etc.** |
| The Facilities, Safety, and Sustainability Committee is mandated to review and plan for Facilities to house sites, programs, and college operations.  Safety is to review and recommend procedures and practices to ensure maximum levels of safety and health for all College operations including ADA compliance.  The committee will explore and promote avenues of sustainability that the College can use to become a more environmentally responsible campus.              | **Administrators (4)**CMT Rep. ~~CMT Rep.~~ Director, Public Safety & Emergency Mgmt. Director, Maintenance & Operations VP, Administrative Services **Faculty (2)**Academic Senate Rep. Academic Senate Rep. **Classified Senate (5)**Area Facilitator- NBC Area Facilitator- WLJCArea Facilitator- GGC Classified Senate Rep. M&O Dept. Rep. **CFCE (1)**CFCE Rep. **Student (1)**ASG Rep. **Resource - as needed**Dean, Institutional Effectiveness & Planning Director, IT Title IX Officer District Environmental Health & Safety Representative ADA 504 Officer  | September – December/February - May2nd Thursdays3 – 5 p.m.**Location**College Center**Co-Chairs**Randy Flint 241-6224Christine Nguyen 241-6144Mikel Toledo 241-6360**Committee Support**Martha Tran-Nguyen 241-6145 |

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## PLANNING, INSTITUTIONAL EFFECTIVENESS AND ACCREDITATION COMMITTEE (PIEAC)

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| **Mandate** | Members (20) 2021-22 | **Meeting Schedule, etc.** |
| PIEAC provides oversight and leadership in support of institutional effectiveness and through ongoing intentional College-wide evaluation, dialog, planning, coordination, and use of systematic data in order to ensure student learning. PIEAC ensures the College fulfills its mission and meets or exceeds institutional accreditation standards and makes recommendations to the President through College Council. | **Administrators (6)**Dean, Institutional Effectiveness & Planning Dean, Instruction (Rotation)Dean, Counseling ~~Coastline Pathways Lead~~ Director, IT ~~Dean, ELD~~ VP, Admin Services; Co-Chair, Budget VP, Student Services **Faculty (7)**Academic Senate President; Co-chair, Budget Academic Senate President-Elect Accreditation Faculty CoordinatorSpecial Programs CoordinatorFaculty Center Coordinator Faculty, AS Rep. Faculty, AS Rep. ~~Faculty CFE/AFT Rep~~ ~~Faculty, Curriculum~~ ~~Faculty, General Education~~ ~~Faculty, General Education~~ ~~Faculty, Basic Skills/ESL~~ **Classified Senate (2)**Classified Senate President or Designee Classified Senate Vice President or Designee **CFCE (2)**CFCE Rep. CFCE Rep. **Student (1)**ASG President or Designee Non-Voting Ex-Officio MemberPresident Director, Business Services VP, Instruction (ALO)  | September – December/February - May1st & 3rd Wednesday1:30 – 3:00 p.m. **Location**College Center**Co-Chairs**Deborah Henry dhenry@coastline.edu Aeron Zentner 241-6195**Committee Support**Nancy Ramirez 241-6196  |

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## TECHNOLOGY COMMITTEE

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| **Mandate** | Members (12) 2021-22 | **Meeting Schedule, etc.** |
| This committee is responsible for the development and continuous re-evaluation of Coastline’s Technology Master Plan. The committee is also responsible for: * developing short and long range goals and priorities in order to facilitate the acquisition and deployment of technology
* reviewing, evaluating, and recommending new and emerging technologies that will enhance student learning and improve communication and computing technologies at Coastline and presenting these recommendations to constituency groups
* reviewing and recommending District IT priorities
 | **Administrators (5)**CMT Rep. ~~CMT Rep.~~ ~~CMT Rep.~~ Director, Marketing & PR Director, IT VP, Student Services **Faculty (4)**~~Academic Senate Rep.~~ ~~Academic Senate Rep.~~ Academic Senate Rep. Academic Senate Rep. Faculty Center Coordinator Librarian or Designee **Classified Senate (2)**~~Classified Senate Rep.~~ Classified Senate Rep. Webmaster **CFCE (1)**~~CFCE Rep.~~ CFCE Rep. **Student (1)**ASG Rep. **Resource - as needed**Dean, Institutional Effectiveness & Planning Guided Pathways Coordinator ADA 508 Officer  | September – November/February - May3rd Thursday3 - 5 p.m.**Location**College Center**Co-chairs**Dave Thompson 241-6219Cheryl Chapman 906-5126**Committee Support**Khanh Tran 438-4711 |

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## ADMINISTRATIVE SERVICES WING PLANNING COUNCIL

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| **Mandate** | Members (12) 2021-22 | **Meeting Schedule, etc.** |
| The committee mandate is to utilize operational and service area outcome (SAOs) data to coordinate the development of the Administrative Services Department Review. Through collaboration within the governance structure, the committee will prioritize initiatives that stem through the findings from the department review process. Additionally, the committee will monitor the 2017-2020 Administrative Services Wing Plan, which includes the oversight and development of the Facilities Master Plan, Financial Plan, Technology Plan, Staffing Plan and other college-level initiatives.  | **Administrators (6)**VP, Administrative Services Director, Business Services Director, Public Safety & Emergency Mgmt. Director, Human Resources Director, Maintenance & Operations Director, IT **Faculty (2)**Academic Senate President or Designee Academic Senate Rep. **Classified Senate (1)**Classified Senate Rep. **CFCE (1)**CFCE Rep. **Student (1)**ASG Rep. **Resource - as needed**Dean, Institutional Effectiveness & Planning Dean, ELD  | September – December/February – May2nd Monday 10:30 a.m. – 12 p.m.**Location**College Center**Co-Chairs**Christine Nguyen     241-6144Deborah Henrydhenry@coastline.edu **Committee Support** Martha Tran-Nguyen     241-6145 |

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## INSTRUCTIONAL SERVICES WING PLANNING COUNCIL

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| **Mandate** | Members (20) 2021-22 | **Meeting Schedule, etc.** |
| The Instruction Planning Council provides advisement to the Vice-President of Instruction related to the following areas:* Enrollment Management
* Instructional wing plans
* Program scheduling
* Program innovation, initiation, expansion, and consolidation
* Professional development and training needs
* Grant and entrepreneurial opportunities
* Instructional resource needs
* Facilities utilization
* Significant need for budgetary augmentation or reduction
* Program Review analysis and connection to resources
* Instructional and staff resources
 | **Administrators (7)**VP, Instruction Dean, Innovative Learning Dean, Counseling Dean, Instruction, CTE/GGC Dean, Instruction, WLJC Dean, Instruction, NBC Dean, ELD **Faculty (10)**President, Academic Senate President-Elect, Academic Senate Curriculum Committee Chair ~~Program Review Committee Rep.~~ Student Success CoordinatorLibrarian Open Educational Resources Coordinator Faculty Center Coordinator SLO/Program Review Coordinator Articulation Officer ~~Academic Senate Rep.~~ ~~Academic Senate Rep.~~ ~~Academic Senate Rep.~~ ~~Academic Senate Rep.~~ DSPS Representative **Classified Senate (1)**Classified Senate President or Designee **CFCE (1)**CFCE Rep. **Students (1)**ASG Rep. **Staff Resource – As Needed** Curriculum (Ann French)Dean, Institutional Effectiveness & Planning Director, Marketing & PR  | **February & September:** Planning Council Meeting**March & October:** Planning Council & Department Chairs Meeting**April & November:** Planning Council & Town Hall Meeting1st Thursday3 – 5 p.m.**Location**College Center**Co-Chairs**Deborah Henry  dhenry@coastline.edu Vince Rodriguez 241-6195**Committee Support**Nancy Ramirez 241-6196 |

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## STUDENT SERVICES WING PLANNING COUNCIL

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| **Mandate**  | Members (15) 2021-22 | **Meeting Schedule, etc.** |
| The Student Services Wing Planning Council utilizes student achievement data, service area outcomes, and Student Services Departmental Reviews to inform and support implementation of annual plans for the Wing. The Council prioritizes initiatives and resource requests that are identified through the review process. In pursuit of the above, this Council provides advisement to the Vice President of Student Services through the following:* Facilitate effective, efficient and timely Student Services Departmental Reviews, annual planning, and budgeting processes
* Develop, revise, and review a comprehensive Student Services plan with clear goals and outcomes, budget projection, and a year-end review and evaluation
* Monitor and track Student Services contributions to institutional Key Performance Indicators (KPIs) and Vision for Success Metrics
* Ensure compliance with legislation, regulations, and directives
* Clearly and consistently communicate funding priorities and resource allocations to the entire Student Services Wing
* Ensure that programs and services align with Coastline Pathways
 | **Administrators (5)**Dean, Instruction Dean, Counseling Director, Financial Aid Dean, Students Dean, ELD **Faculty (4)**Academic Senate President Academic Senate Rep.Counseling Department Faculty DSPS Faculty **Classified Senate (2)**Classified Senate Rep. Classified Senate Rep. **CFCE (2)**CFCE Rep. CFCE Rep. **Student (2)** ASG Rep. ASG Rep. **Non-Voting Member**Vice President, Student Services **Resource – As needed**Dean of Institutional Effectiveness & Planning Director, Student Equity and Title IX Director, Enrollment Services Director, EOPS/CARE Director, Student Leadership and Global Engagement  | September– December/ February– May2nd Wednesday10 a.m. – 12 p.m.**Location**College Center**Co-Chairs**Kate Mueller 241-6160Michelle Wang 241-6226 **Committee Support**Patty Franco 241-6208 |

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## PRESIDENT’S WING

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| **Mandate** | Members (8) 2021-22 | **Meeting Schedule, etc.** |
| The Council aids in the departmental review of the Foundation, Institutional Effectiveness, Marketing and Public Relations, and the Office of the President using service area outcomes (SAOs), internal data, external data, key performance indicators (KPIs), and Vision for Success Goals.  The Council prioritizes and recommends initiatives stemming from the departmental review process.  Additionally, the Council monitors the President Wing Plan and coordinates resource development across the departments within the wing. | **Administrators (4)** Dean, Institutional Effectiveness & Planning Director, College Foundation Director, Marketing & PR ~~Dean, ELD~~ **Faculty (2)**Academic Senate President or Designee Academic Senate President Elect **Classified Senate (1)**Classified Senate President or Designee **CFCE (1)**CFCE Rep. **Students (1)**ASG Rep. **Staff Resource – As Needed**President’s Office Executive Assistant | September – December/ February – May3rd  Monday3 – 4 p.m.**Location**College Center**Chair**Aeron Zentner 241-6413**Committee Support**Laila Mertz 241-6153 |